

# ONETool Solutions, Inc.

<https://www.onetool.ph/job/business-analyst/>

## Business Analyst

### Description

We are seeking a highly skilled and motivated Business Analyst to join our team at ONETool Solutions, Inc. As a Business Analyst, you will play a crucial role in understanding our clients' business needs and translating them into detailed requirements. You will collaborate with stakeholders and work closely with development teams to recommend solutions that directly address these requirements. Attention to detail, strong analytical skills, and excellent communication abilities are essential for success in this role.

### Responsibilities

- Collaborate with stakeholders to understand their business needs and translate them into detailed requirements.
- Work closely with development teams in recommending solutions that directly address business requirements.
- Create and update documentations such as mapping documents, and other documents as may be required.
- Communicate project activities and progress to stakeholders to ensure alignment and timeliness of delivery.
- Create test plan and test scenario documents, as well as test data.
- Execute test procedures with complete documentation.
- Facilitate preparation for deployment by ensuring documentations are complete.
- Provide training and support to end-users.
- Provide training and support to new team members.

### Qualifications

- Bachelor's degree in Business, Information Technology, or related fields.
- 2+ years of experience in business analysis or related field.
- Strong analytical and problem-solving skills with a proven ability to identify problems and propose solutions.
- Strong attention to detail and accuracy in documenting requirements and specifications.
- Excellent written and verbal communication skills.
- Understanding of business processes, industry trends, and best practices in any domain.
- Knowledge/Experience with various business process modeling and software development tools.

### Employment Type

Full-time

### Beginning of employment

Immediate

### Working Hours

9-5

### Date posted

March 12, 2024

- Knowledge/Experience in using SAP is required. Knowledge with SAP Sales and Distribution module, and Business Objects are an advantage.
- Knowledge/Experience in agile (SCRUM) methodology.
- Amenable to a hybrid work setup and must report to the client's office in Makati at least 3 times a week.
- Self-starter, independent, and a team player.
- Can start immediately.

**Contacts**

If you are a proactive, detail-oriented individual with a passion for solving business problems and improving processes, we encourage you to apply. Join our team and contribute to the success of our clients' digital transformation journey.